

## FEES & CHARGES

Community Committee, 20 November 2008, item 8

### ENVIRONMENTAL HEALTH

All fees inc. VAT where appropriate	Current Charge	Proposed Charge	VAT rate	Comments (including date of last increase)	Projected additional income (or reduction) 2009/10 - where available
<b>Animals</b>	<b>2008/9</b>	<b>2009/10</b>			
Micro-chipping of pets	£23	£24	17.5%	Some pet shops are cheaper Wish to encourage microchipping to manage the cost of dealing with strays. <b>Last increase 2008/9</b>	The combined estimated income should rise by £95 (3%) to £3245
Micro-chipping of pets (Owners aged 65+ or in receipt of means tested benefit)	£18	£19	17.5%	Charge needs to comply with scrutiny review for concessions. <b>Last increase 2008/9</b>	
Statutory fee for Stray Dog – plus a Council fee (includes Micro-chipping). If the animal was taken to the kennels there will also be a kennel fee payable direct to the kennels	£25 Statutory fee + £37 for unchipped dog or + £31 for chipped dog	£25 Statutory fee + £38 for unchipped dog or + £32 for chipped dog	0% 17.5% 17.5%	<b>Last increase 2008/9</b>	

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<b>Imported Food</b>					
Inspection of Products of Animal Origin PAO	£160 per consignment	£165	0%	<b>Last increase 2008/9</b>	Reduced income due to changes in the rules on the import of animal products and the world economic downturn resulting in a marked reduction in the number of consignments seen. An estimated income of £70,000 has been budgeted for in 2009/10
Research and trade samples	£55 per consignment	£57	0%	<b>Last increase 2008/9</b>	
<b>Inspection of Products of Non Animal Origin</b>					
Inside Office Hours	£1.50 per 1000 kg	£1.55	0%	<b>Last increase 2008/9</b>	Fewer of these consignments are now released into the EU at Stansted. The estimated income for 2009/10 is £2500
Outside Office Hours	£3.00 per 1000 kg Min charge £70	£3.10	0%	<b>Last increase 2008/9</b>	
Organic Produce Certification (inside office hrs)	£50 per certificate	£52	0%	<b>Last increase 2008/9</b>	
Organic Produce Certification (outside office hrs)	£210 per certificate	£217	0%	<b>Last increase 2008/9</b>	

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<b>TRAINING FEES</b>					
Food Safety Courses	£55	£57	17.5%	Last increase 2008/9	£144
<b>Export Certificates</b>					
Health Certificate for Export	£55	£57	17.5%	Last increase 2008/9	£10
<b>Water Samples</b>					
Bacteriological Samples (private supply to a single household)	Free – statutory duty	Free – statutory duty	0%		0
Bacteriological Samples (private supply where there is also a mains water supply or more than a single household)	£49	£51	0%	Last increase 2008/9	£50
Stansted Airport bacteriological water samples (cost of collection and transport only)	£8	£9	0%	Last increase 2008/9	£120
Chemical water samples on request	New fee	At cost inc analysts fee, handling & transport	0%		

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<b>PEST CONTROL</b>					
Rats in domestic premises	No charge	No charge		<b>Community Committee decision Jan 2008</b>	0
Mice	£52 (£35 for 65+ years and income support)	£54 (£36 for 65+ years and income support)	17.5%	<b>Last increase 2008/9</b>	The combined estimated income should rise by £909 (3%) to £31239
Rats & mice in commercial premises	£65 per hour	£67 per hour	17.5%	<b>Last increase 2008/9</b>	
Minimum charge/Abortive visit	£30	£31	17.5%	<b>Last increase 2008/9</b>	
Flies, Fleas, Ants, Bed Bugs, Cockroaches etc (domestic) Initial treatment plus 1 follow up visit	£60	£62 (£36 for 65+ years and income support)	17.5%	<b>Last increase 2008/9</b>	
Additional treatments for insects	New fee	£30 (£15 for 65+ years and income support)	17.5%	<b>Last increase 2008/9</b>	

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Wasps per nest	£52 (£35 for persons 65+ years and income support)	£54 (£36 for 65+ years and income support)	17.5%	<b>Last increase 2008/9</b>	
Wasps per nest in commercial premises	£70	£72	17.5%	<b>Last increase 2008/9</b>	
Charge for additional insect infestations treated at same time, per nest/site	£35	£36	17.5%	<b>Last increase 2008/9</b>	
Squirrels	£60 per hour	£62 per hour	17.5%	<b>New charge introduced 2008/9</b>	
<b>Other</b>					
Inspection for the purpose of Immigration (European Union)- to check overcrowding properties.	New fee	£100	17.5%		1 or 2 per year
<b>Environmental Information Enquiries</b>					
For information requiring more than 1 hour of officer time	New fee	Over 1 hour £25 per hour + 10p per photocopy sheet	17.5%	Fees in line with corporate charges for FOI requests	1 or 2 per year
Licensing of HMO std fee (5 yearly)	£125	£150	17.5%	Last increased 2006. Calculated in accordance with CIPFA guidance	Only 1 property known in the district
Contaminated Land enquiries	£50	£55	17.5%	Introduced 2002.	£50

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Copy of Food Register - whole	New fee	£25 per hour or part thereof + 10p per photocopy sheet	17.5%		No requests in past 2 years
Copy of Food Register – single entry	New fee	£7.20	17.5%		1 or 2 per year

## LIFELINE

	Current Charge	Proposed Charge	VAT rate	Comments (including date of last increase)	Projected additional income (or reduction) 2009/10 - where available
Lifeline units for the elderly and vulnerable members of the community	£39.91 per quarter, (Council Tenants)  £44.90 per quarter (Private residents)	£46.00 per quarter for <b>ALL</b>	?	<b>There has been no review of the Lifeline charges for 9 years.</b>  It is important that the Council has an equitable charging policy for all customers. Service is currently under review.	

## Public toilets

	Current Charge	Proposed Charge	VAT rate	Comments (including date of last increase)	Projected additional income (or reduction) 2009/10 - where available
Superloos at:- Swan Meadow Car Park, SW Common Car Park, SW Lower Street, Stansted	20p	20p		Barriers to price increase: Coin mechanism would need to be adjusted. Customers not having correct coins. Customers would use alternatives.	

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				Price has been fixed since installation (approximately 10 years)	
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### MUSEUM

	Current Charge	Proposed Charge	VAT rate	Comments (including date of last increase)	Projected additional income (or reduction) 2009/10 - where available
<b>X10/K704 School visits</b> for sessions led by Learning Officer (same charges apply to adult groups requesting talks on or off-site). Min. charge may be waived for small special needs groups.	£2-50 per head Min £40 per group	No change – raised in April 2008, hiatus in service since		<b>Increased in April 2008</b> , need to re-establish service to schools after break due to staff retirement and recruitment. Some museums offer this service free to schools, the few which charge more have much better facilities.	Zero
<b>V10/K706 Admission charges</b>	£1 adult, 50p discount. Children free Season ticket £3, discount £1.50	£1.50 adult 75p discount. Children free. Season ticket £5, discount £2.50		<b>Admission charge introduced in 1997.</b>  Scrutiny Committee is currently undertaking a review of concessions that are applicable to the Council's fees and charges.	
<b>V00/K700 Reproduction charges</b> Fee for providing images of collections for commercial publications. One country / language Two or more countries Regional publication Local publication Still image for regional TV Still image for national TV	£84 £105 £42 £10.50 £105 £210 £63 +	£88 £110 £44 £11 £110 £220 £66 +	VAT applies to two charges – see previous column	Raise as per left hand column (4.76% rise) <b>(last revised 2007)</b> . Occasional charge, dependent on demand. Most requests are for local, non-commercial projects and research.	Impossible to predict as service is entirely reactive to requests. However, in last full financial year, the reproduction charges brought in £185. Therefore with the suggested increase, the same level of requests would bring in an extra £4.05. Please note – to date this year there has been no request for

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Film and video, regional TV Film and video, national TV Facility fee for use as 'set'	VAT £126 + VAT £262.50	VAT £132 + VAT £132			this service.
<b>V00/K700 Hire of Premises</b> Hire of galleries for out-of-hours functions Corporate evening reception Private function, depending on numbers and duration	£250 (corporate)  £120 to £220 (private functions depending on number of guests and length of hire)	Publicise more to encourage uptake No change in fees		<b>Charge introduced 3 years ago.</b> Not much uptake (currently one private booking per year), market more using website and posters in Museum to try and increase numbers of bookings. Museum is necessarily more expensive to hire than venues such as pub function rooms, parish rooms, so market may be limited and increase deter users.	Zero